

Montgomery County Intermediate Unit Education Foundation  
BOARD OF TRUSTEES MEETING MINUTES  
January 10, 2017

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The meeting of the Montgomery County Intermediate Unit Education Foundation was called to order at 11:01 a.m. by Secretary Dr. Lois Robinson. Shortly after Vice President Etta Lee Nurick entered and conducted the remainder of the meeting.

Those in attendance were:     Randi Chud  
  Wendy Emerson  
  Carmen Italia  
  Dr. Brad Landis  
  Dr. Etta Lee Nurick  
  Dr. Lois Robinson  
  Ann Salamon  
  Abbey Shuster  
  Tina G. Viletto, Esq.  
  Kathy Wilz  
  Stan H. Wisler

Guests:                             Mauri Buri  
  James Russell

**I.     Approval of October 4, 2016 Meeting Minutes**

**Motion:** It was moved by Randi Chud and seconded by Tina Viletto that the Montgomery County Intermediate Unit Education Foundation approve the minutes of the October 4, 2016 Board meeting.

**Motion passed unanimously.**

**II.    Fiscal Updates/Approvals**

**A.    Approval of Treasurer's Report**

Stan Wisler presented the Treasurer's Report for the period ending November 30, 2016 with the ending balance of \$104,515.08. Mr. Wisler requested approval of the Treasurers report.

**Motion:** It was moved by Wendy Emerson and seconded by Etta Lee Nurick that the Montgomery County Intermediate Unit Education Foundation approve the treasurer's report of the October 4, 2016 Board meeting.

**Motion passed unanimously.**

**B. Acceptance of Fiscal Statements Year Ended June 30, 2016 Financial Review Report**

Stan Wisler presented the audited Financials completed by Maillie through 6/30/2016 and noted that it was a clean audit. Mr. Wisler requested approval of the audit.

**Motion:** It was moved by Lois Robinson and seconded by Randi Chud to accept the Montgomery County Intermediate Unit Education Foundation Financial Statements for the year ended June 30, 2016.

**Motion passed unanimously.**

**III. New Business**

**A. Recommendation to Remove Current President Geoff Schwarz**

It should be noted Mr. Schwarz changed companies and has been unable to fulfill his obligations as the MCIUEF Board President and the MCIUEF has been unable to contact him.

**Motion:** It was moved by Tina Viletto and seconded by Carmen Italia that the Montgomery County Intermediate Unit Education Foundation approve the removal of Mr. Schwarz as the president and as a trustee of the MCIUEF.

**Motion passed unanimously.**

**B. Nomination Board President**

Tina Viletto nominated Wendy Emerson to fill the position of Board President.

**Motion:** It was moved by Carmen Italia and seconded by Tina Viletto that Montgomery County Intermediate Unit Education Foundation appoints Wendy Emerson as the MCIUEF President.

**Motion passed unanimously.**

**C. Permanent Trustees Recommendations:**

1. Resignation of Joseph Chmielewski the appointed trustee from the MCIU Board of Directors. Joe Chmielewski thanked the MCIUEF Board and said it was an honor to have served and wished Maura the best and that she would be a good addition to the MCIUEF Board.

**Motion:** It was moved by Tina Viletto and seconded by Carmen Italia that Montgomery County Intermediate Unit Education Foundation accepts the resignation of Joseph Chmielewski as permanent trustee to the MCIUEF Board.

**Motion passed unanimously**

2. Appointment of Maura Buri designated by the President of the MCIU Board of Directors.

**Motion:** It was moved by Tina Viletto and seconded by Etta Lee Nurick that the Montgomery County Intermediate Unit Education Foundation approves the appointment of Maura Buri as permanent trustee from the MCIU Board.

**Motion passed unanimously.**

3. **Trustee Appointment – James Russell, Aetna Representative, for a 3-year Term**

**Motion:** It was moved by Carmen Italia and seconded by Anne Salomon that the Montgomery County Intermediate Unit Education Foundation approves the appointment of James Russell as an elected trustee for a three year term from January 2017 until January 2020.

**Motion passed unanimously.**

**D. Approval of 2017 Timelines for Camp and Post-Secondary Scholarships**

**1) 2017 Timelines for Camp and Post-Secondary Scholarships**

**Motion:** It was moved by James Russell and seconded by Etta Lee Nurick to accept the 2017 Camp Scholarships Timelines and the changes to the camp scholarship application.

**Motion passed unanimously**

- 2) Camp Scholarship - A lengthy discussion was held on the camp scholarships and the number of students that applied last year and the associated cost. Stan Wisler reported that \$25,000 was budgeted for this year. After much deliberation and discussion the Board decided to lower the amount awarded to each student and that it will be reflected on the camp application to state ***“Average grant amounts are up to \$150.00.”***

**Motion:** It was moved by James Russell and seconded by Etta Lee Nurick to lower the amount of the 2017 camp to reflect average grant amounts are up to \$150.00.

**Motion passed unanimously**

- 3) Post-Secondary Scholarship – It was decided to keep the award amount of \$500 per the approved applicants the same and not to make any changes to this application.

**Motion:** It was moved by Lois Robinson and seconded by Maura Buri to accept the 2017 Timelines for the Post-Secondary Scholarship and the award amount at \$500 per approve applicant.

**Motion passed unanimously**

**E. Funding Requests:**

The Board reviewed two requests and it was decided that they would not provide funds for food and/or water but would provide funds to award certificates, medals, etc. to the competitions. It was decided to award \$250 to each group. Stan Wisler would like each department to submit the receipts to the Foundation for reimbursement.

- 1) Request for Funds from Office of Professional Learning  
Lunch/Snacks for the 2017 MCIU Countywide Math 24 Tournament in the amount of \$1,000.00

**Motion:** It was moved by Anne Salomon and seconded by Brad Landis that the Montgomery County Intermediate Unit Education Foundation approves the request for funds the 2017 MCIU Countywide Math 24 Tournament, Office of Professional Learning, in the amount of \$250.00 with all receipts to be submitted to the MCIUEF Treasurer for payment.

**Motion passed unanimously.**

- 2) Request for Funds from Technology Services  
Lunch/water/1<sup>st</sup> place medals and certificates for the 2017 Computer Fair in the amount of \$1,567.71

**Motion:** It was moved by Stan Wisler and seconded by Ann Salomon that the Montgomery County Intermediate Unit Education Foundation approves the request for funds for the 2017 MCIU Computer Fair, Office of Technology Services, in the amount of \$250.00 with all receipts to be submitted to the MCIUEF Treasurer for payment.

**Motion passed unanimously.**

**F. 2017 Spring Fundraising Events - Golf Outing Monday, May 15, 2017**

Tina Viletto reported the golf committee met today and the "Save the Date" will be sent out ASAP. She asked the MCIUEF Board to please send out to all their contacts. More information will follow.

**III. Old Business**

**A. Recap Fall Fundraising Event – November 11, 2016**

Tina Viletto reported the revenue made from the fall Comedy Show fundraiser was \$14,374.43. It was a very successful fundraiser and Wendy thanked everyone for their donations and time volunteering.

**IV. Adjournment – Next Meeting is Tuesday, April 4, 2017.**

**V. Lunch**